Oak Brook College of Law and Government Policy

Submission directions are on the bottom of the 2nd page.

Personal Reference Evaluation for the Paralegal Program

To the Applicant

Please give a copy of this form to the evaluator and have the evaluator submit the completed form to the College. I waive my right to review this evaluation and I understand that these comments will remain confidential.

_____

Print Name of Applicant Signature of Applicant Date Phone number

_____

Street Address of Applicant City State ZIP Code

To the Evaluator

Your candid evaluation of the applicant will greatly assist us in our review of his or her application. We are primarily interested in what you think is important about the applicant's academic and personal qualifications for legal studies.

Evaluator's name: _____ Telephone number: (_____) _____

Background Information

How long have you known the applicant, and in what context? _____

_____

What words would you use to describe the character qualities of the applicant? _____

_____

Rating

On a scale of 1 to 5 (where 1 equals poor and 5 equals excellent), rate the applicant in the following areas. If you have had no opportunity for observation in a particular area, mark N/E for "no evaluation."

Character or Skill	**Rating**	**Comments**
Intellectual ability	_____	_____
Oral expression skills	_____	_____
Written expression skills	_____	_____
Industry and diligence in work	_____	_____
Ability to work under pressure	_____	_____
Perseverance in difficult tasks	_____	_____
Creativity	_____	_____
Professional demeanor	_____	_____
Personal appearance and hygiene	_____	_____
Interpersonal skills	_____	_____
Appreciation of others	_____	_____
Honesty	_____	_____
Dependability	_____	_____
Spiritual maturity	_____	_____
Emotional maturity and stability	_____	_____

Evaluation

Please feel free to write whatever you think is important about the applicant, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual purpose, motivation, relative maturity, integrity, independence, originality, initiative, leadership potential, capacity for growth, special talents and enthusiasm. We welcome information that will help us to differentiate this student from others.

Do you recommend the applicant to Oak Brook College? _____

Evaluator's Signature: _____ Date: _____

Please fax or scan and e-mail this completed evaluation to:

Fax: (559) 650-7750

paralegal@obcl.edu*

* To avoid your email from being marked as spam please format the subject line as follows: "Paralegal-eval-applicant last name-applicant first name."